

RSVP

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Financial and Billing Policies

To reduce any confusion or misunderstanding between our patients and RSVP, the following is our financial and billing policies. We are dedicated to providing the best care and services possible to our patients.

Copays/Deductibles:

Full payment is due at the time of service, unless you have made prior arrangements have been made in advance.

Medical Insurance:

It is your responsibility to provide our office with your current insurance information as well as your correct name, address, phone numbers. If you do not provide proper insurance at the time of service, you will be the responsible for the full payment. Please inform our office of any changes to your insurance prior to your next visit.

Billing:

We will bill your insurance for which we have a contract with. If your health plan determines that a service to be (not covered), you will be responsible for payment of that service.

Any questions regarding your bill, please contact our outside billing service at 866-237-0204

Canceling Appointments:

We request 24-hour notice of and cancellation of any appointment in order to accommodate our patients. If you fail to keep your appointment, there will be a cancellation charge of \$50.00.

Prescription Refill Policy:

All prescriptions are done electronically through your pharmacy. RSVP will respond to all refill requests within 24 hours. The pharmacy could be backed up or delayed in responding to our request for you, so please don't wait until the last minute to refill your medications.

Patient Signature: _____ Date: _____

